



Dear families and friends,

I'm reaching out to share some updates and information that may be helpful to you and your loved ones.

Make sure we can reach you. We want to make sure we have the most up-to-date contact information so we can reach you and your family with updates and also in the event of emergency. If you haven't already, please complete our [Family and Friends Contact Info Form](#). You can also complete the form for others you know would want to hear from us and may not be receiving this email.

Masks and updated protocols. Jubilee was ahead of the curve in implementing strict social distancing and stay-at-home measures. We've now adjusted staffing so that each counselor visits only one Jubilee location. Currently, we're working to give precautionary cloth masks to all people working for and being supported by Jubilee. You can find our protocols on our [COVID-19 webpage](#), along with my past communications and other important information.

Connecting Virtually. This week's Zoom line-up includes Mid-Day Movement, Wellness Wednesday, Jubilee Radio, Dance Party Friday, and more. The full list of offerings is on our [JubileeCare page](#), and each week's specific schedule will be posted on the events page of our website. We've had to update the Zoom meeting links that were sent out in last week's *Insider* per Zoom's new security standards, so please use the links posted on the [events page](#) of our website. Please take a few moments to download zoom and become familiar with it before a program starts. If you are having trouble, contact Nyla Jones at kjones@jubileemd.org or at 301-949-8628 ext.168.

Taking Care of Our Staff. Jubilee's team is working as hard as ever these days, and we're doing everything we can to thank them. One small thing we are doing this week is giving everyone on staff a \$200 bonus for the extra care and effort they are putting in. We are also offering more benefits, including additional paid sick leave, family leave, and other types of paid leave when people need to be away from work due to the COVID-19 crisis. In addition to these tangible things, we're saying thank you and encouraging each other. When you have a moment, consider making a call to a Jubilee team member just to say thank you.

How You Can Help. Many of you have reached out to me and asked how you can support Jubilee during this challenging time. Thank you. We have updated the [How You Can Help](#) section of our website to include our current COVID-19 wish list of in-kind donations and a link to our [financial donation](#) page. Our most pressing wish list item right now is for cloth masks. If you are a crafter, we have an [easy to sew pattern](#) on our website.

The new CARES Act **allows all taxpayers to take a charitable deduction of up to \$300, even if you do not itemize.** Would you consider donating your \$300 tax-deductible contribution to Jubilee's COVID-19 Relief Fund? Your gift of \$300 will provide disinfectant cleaning supplies to two Jubilee homes, personal protective equipment to four direct support professionals and people we support, and 5 hours of wages for our staff on the front lines even as our revenues have become less predictable.

I wish everyone good health and meaningful connections with loved ones. If Jubilee can be of further assistance, please do reach out.

With gratitude,
Steve Keener
Executive Director