



Memo to Jubilee Families: Changes to DDA Services – Fall 2020

The MD Developmental Disabilities Administration (DDA) is making some changes this fall. The changes are primarily administrative and should not affect people receiving services from Jubilee or their families. We want you to be aware of the changes. And we want you to know that **the day-to-day delivery of services for all people supported by Jubilee will stay the same.**

By way of background, Jubilee currently provides two different kinds of services: (1) Personal Supports services to about 100 people and (2) Community Living Group Home services to about 40 people. With the changes that are scheduled for November 1, 2020, about half of the people receiving Personal Supports services will transition to “Supported Living” services. From a practical perspective, this is just a name change; day-to-day services will remain the same. Other changes include: the start of Electronic Visit Verification (EVV) for people remaining in Personal Support Services and the start of Housing Support and Nursing services as stand-alone services.

What is needed from you?

1. If you are a member of a Person Centered Planning (PCP) team, these changes will be discussed and changes will need to be approved at an upcoming PCP meeting.
2. If your loved one will be receiving Personal Supports services, you may be asked to help with coordination of the one-time password device or phone for EVV.

<u>Current</u>		<u>Change</u>
Personal Supports greater than 6 hrs/day	→	Supported Living (Same services, new name)
Personal Supports less than 6 hrs/day	→	Personal Supports (Same services, now with EVV)
Community Living Group Home	→	Community Living Group Home (Same services, no change)

Continue reading on the next page for details for each type of service.



Detail for each type of service

Personal Supports. Right now, all people living in a home that they own or lease themselves receive Personal Support services. This includes people who live in their own apartments and people who live in homes they lease from Jubilee's partners like Rosaria, HOC, and PCR. During October and November, people with housemates receiving shared supports and people generally receiving more than 6 service hours per day will transition to Supported Living. People generally receiving 6 service hours or less per day will remain in Personal Support services.

Beginning November 1, 2020, Personal Supports will require **Electronic Visit Verification (EVV)**, which requires staff to sign in and out electronically from the phone or One-Time Password (OTP) device of each person who receives services. This does not allow for one staff to work with more than one person at a time. The EVV procedure is a new federal law requirement to prevent fraud. For more details, see the [EVV Page](#) on the DDA website. Training on EVV for Direct Support Professionals (DSPs), including employed family members, will be provided by Jubilee during October. As a family member, you may be asked to assist with coordinating the use of your loved one's phone or an OTP device provided by DDA. EVV will not be required for Supported Living or Community Living Group Home services.

Supported Living. People currently in Personal Supports who generally receive 6 hours of services per day or more will transition to Supported Living on November 1, 2020. This applies to people living in the Rosaria-, HOC-, and PCR-owned homes, as well as other people own or lease their home from other landlords. It does not apply to Jubilee-owned group homes. Jubilee's services to people switching to Supported Living will not change. No one will lose hours of support or any one-on-one services received now.

The biggest impact of this transition will be administrative. Jubilee will begin billing DDA using a daily rate instead of the quarter-hour rate used for Personal Supports. This will actually be simpler for staff and families going forward. *Is anything needed from families for this transition?* Yes, each person's PCP team is required to meet to approve the transition to Supported Living. The Coordinator of Community Services (CCS) and members of Jubilee's management team will walk you through the specific transition for your loved one. Again, this transition is only administrative and will not decrease the services received.

Community Living Group Home. Community Living Group Home services are provided in homes owned or leased by Jubilee. There will be no changes to these services.

Housing Support. For years, Jubilee has been helping people access affordable housing. This includes assisting with housing vouchers, searching and applying for housing, requesting accessibility accommodations, and much more. Until now, Jubilee has relied on private



fundraising to support this needed work. Housing Support is now a new Maryland Medicaid Waiver service, which will enable Jubilee to be reimbursed for providing these services. The addition of Housing Support services is recommended for everyone Jubilee supports and will be discussed at the next PCP meeting. Receiving Housing Support services will not require anyone to move, but it can enhance the housing opportunities available.

Nursing. Jubilee provides nursing delegation and consultation services to most people supported by Jubilee. These services will continue and will be included as part of the Supported Living and Community Living Group Home services. For people receiving Personal Support services, Nursing will soon be offered as a stand-alone service. For people in Personal Supports, this will be discussed at the next PCP meeting. No one will lose the nursing services they currently have as a result of the administrative changes DDA is making.

Administrative Changes. Finally, the most significant changes are administrative and will be largely invisible to people receiving services and their families. The biggest change will be the use of a new software system, the “Long Term Services and Supports” (LTSS) system, which will manage the PCPs, service authorizations, and billing for all services. LTSS use for Jubilee will start with Supported Living and Personal Supports in November and other services in 2021. As we begin using LTSS, Jubilee will also transition to retrospective payments from DDA. This is a change from how we are currently paid in advance. Jubilee has been preparing for this transition for a long time. There will almost certainly be administrative hiccups. But we are confident that services will not be impacted and that Jubilee will come through the transition as strong as ever.

If you have questions regarding these changes, please contact your Jubilee Program Manager.