



MARYLAND DEPARTMENT OF HEALTH
Developmental Disabilities Administration

DDA Transformation and LTSS Update

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December 1, 2017

Agenda

1. LTSS Release Schedule and Overview

Release 1 (July 2018)

Release 1.1 (January 2019)

Release 2 (July 2019)

Timeline

2. FY19 Transition Year

3. Detailed Service Authorization

4. Rate Implementation Plan

5. Questions and Answers

LTSS Release Schedule and Overview

Release Overview

- Currently the DDA is working towards 3 planned releases of LTSS functionality structured to support the implementation of LTSS while providing adequate time to build Person Centered Plans (PCPs) in advance of provider service billing
- These releases include:
 - Release 1 – July 1, 2018 – DDA Eligibility, Waiting List, CCS, and PCP Functionality for the CP Waiver
 - Release 1.1 – January 2019 – Detailed Service Authorization and Functionality for the New Waivers
 - Release 2 – July 1, 2019 – Service Billing/Payment and Incident Reporting
- Additional interim releases may be needed to roll out additional reporting functionality and/or correct any bugs that were not identified prior to implementation
- Person-Centered Planning (PCP) using the new LTSS template will begin July 1, 2018 and training for CCS, Providers, and Individuals/Families will occur over the next 7 months

Release 1 (July 2018)

✓ Indicates Complete Development

DDA Functionality	<ul style="list-style-type: none">• DDA Eligibility ✓• Waiting List Management ✓• Placement ✓• HCBS Waiver Application and Determination ✓• Emergency Situations ✓• SIS and HRST Assessments ✓• MFP ✓• Letters ✓• Reporting ✓
CCS Related Functionality	<ul style="list-style-type: none">• User and Relationship Management ✓• Comprehensive Assessment ✓• Activity Tracking and Progress Notes ✓• Daily Activity Review ✓• Referral Tracking ✓• Monitoring and Follow-up (in process)• Reporting (in process)• Community Setting Questionnaire (in process)• CCS Billing ✓
Person Centered Planning Functionality	<ul style="list-style-type: none">• PCP Development (CCS) ✓• PCP Review and Basic Service Authorization (DDA) (in process)• Individual Record (CCS) ✓

Release 1.1 (January 2019)

Detailed Service Authorization Functionality (in process)

- Updated service authorization functionality to allow CCSs to plan service transitions that will occur on 7/1/2019 using new rates / service standards
- Flexible monthly authorization calendar

New Waiver Functionality

- Parallel functionality for the new waivers including:
 - Level of care and financial redetermination
 - Placement waves
 - Ability to apply for a different waiver if already on an existing waiver
 - Waiver determination forms
 - Person Centered Plans

Release 2 (July 2019)

Provider Billing & Payment Functionality	<ul style="list-style-type: none">• Capture of all activities in LTSS for verification against the authorization in the PCP• Automatic generation and submission of claims to MMIS for Medicaid eligible services for weekly payment by MMIS• Functionality to support the payment of authorized non-Medicaid eligible services
Incident Reporting Functionality	<ul style="list-style-type: none">• Functionality to enhance the ability to track and better follow up on reported incidents based on a review of the existing PORII policy and system

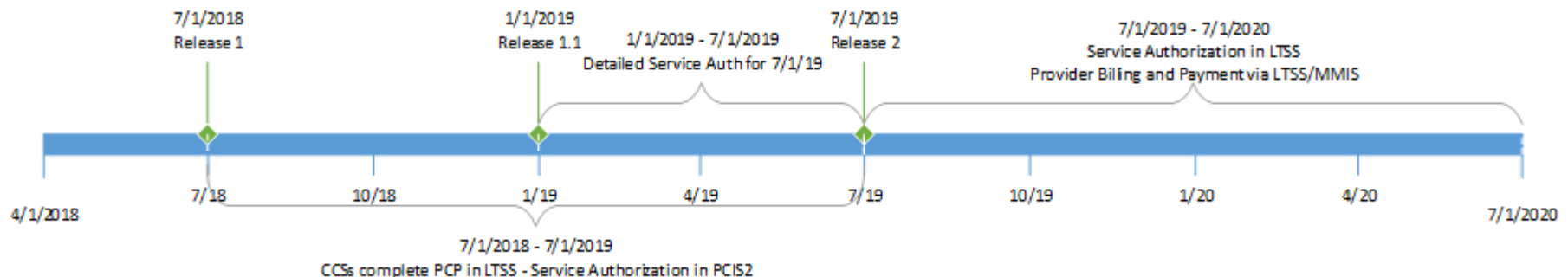
Release 2 Stakeholder Engagement

- Working group will be convened to engage stakeholders around billing related functionality in LTSS
 - Group of 10-12 providers
 - Group will have representation from providers of all service groups (residential, day, personal supports, etc.)
 - Regular monthly meetings
- DDA continues to pursue the ability for provider agencies to upload activities to LTSS

FY19 Transition Year

FY19 Transition Year

- PCP planning activities should be completed prior to the Annual PCP date
 - All PCPs should be submitted in LTSS by the Annual PCP date (a 45 day grace period, until 8/15/2018, will be provided for completing PCPs with July Annual PCP dates)
- In FY19, service authorization will continue in PCIS2 along with the SFP/Modified SFP process
 - *Prior to an individual's Annual PCP Date in FY19* - If there are changes to the service authorization, then a Modified SFP needs to be completed via the normal process
 - *After an individual's Annual PCP Date in FY19* - If there are any changes to the FY19 service authorization, then a Modified SFP needs to be completed via the normal process AND a Revised PCP (update) needs to be completed in LTSS
- Starting in January 2019, when Release 1.1 occurs, CCSs will need to update all PCPs to include detailed service authorization for dates of service on or after 7/1/2019
- It is imperative that service authorization is correct in LTSS by 6/30/2019



Detailed Service Authorization

Detailed Service Authorization

- Service authorization for dates of service on or after 7/1/2019 will be completed through the PCP process and the DDA's review of completed plans. This will replace the SFP/MSFP process
- Services will be authorized on the plan year and not the State fiscal year
- With the exception of milestone and upper pay limit services, all services will be authorized on a monthly basis and will offer the following flexibility:
 - Since service needs vary from month to month, authorizations do not need to be linear or even across the year and an individual could request additional units of service in certain months
 - Week to week flexibility in service provision is acceptable within a month's authorization
 - Multiple services can be blended across days and months for an individual (i.e. day, employment, and personal supports)
 - Authorizations can be amended through a revised PCP
 - Milestone and upper pay limit services can be provided at any point in the plan year after they are authorized
- Calculators will be provided to aid CCSs identifying the appropriate monthly authorization of services
- LTSS will calculate the value of authorized services given service rates and authorization amounts
- A calendar view will be provided to allow individuals/families, providers and CCSs to review an individual's authorization across the plan year (via print out from LTSS)

Detailed Service Authorization

- The table below represents how the detailed service authorization will work from an annual PCP to a revised PCP
- This functionality is still being designed in LTSS, therefore the tables below do not represent the specific functionality or design that will be implemented in LTSS

Annual PCP Effective: 7/15/2017

Services:	Unit	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Annual Cost of Service (\$)
Community Living GH	Daily	17	31	30	31	30	31	31	28	31	30	31	30	14	73,000
Day Habilitation	Hourly	80	160	108	108	108	108	108	108	108	108	108	160	80	11,616
Community Development Services	Hourly	22	43	43	43	43	43	43	43	43	43	43	43	21	15,480
Employment - Discovery	Milestone	3	-	-	-	-	-	-	-	-	-	-	-	-	1,800
Employment - Job Dev	Hourly	-	-	-	-	-	-	13	13	13	13	13	13	6	5,460
TOTAL (\$)		\$ 6,500.00	\$ 8,770.00	\$ 8,154.00	\$ 8,354.00	\$ 8,154.00	\$ 8,354.00	\$ 9,199.00	\$ 8,599.00	\$ 9,199.00	\$ 8,999.00	\$ 9,199.00	\$ 9,415.00	\$ 4,460.00	\$ 107,356

Residential: Move to Supported Living

Day: Reduce Day Hab, Increase Com Dev, End Employment Job Development, Add Job Supports

Revised PCP Effective: 2/15/2018

Services:	Unit	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Annual Cost of Service (\$)
Community Living GH	Daily	17	31	30	31	30	31	31	20	-	-	-	-	-	44,200
Supported Living	Hourly	-	-	-	-	-	-	-	140	310	300	310	300	150	37,750
Day Habilitation	Hourly	80	160	108	108	108	108	108	108	26	26	26	26	13	8,034
Community Development Services	Hourly	22	43	43	43	43	43	43	65	65	65	65	65	33	19,065
Employment - Discovery	Milestone	3	-	-	-	-	-	-	-	-	-	-	-	-	1,800
Employment - Job Dev	Hourly	-	-	-	-	-	-	13	-	-	-	-	-	-	845
Employment - Job Support	Hourly	-	-	-	-	-	-	-	52	52	52	52	52	25	11,336
TOTAL (\$)		\$ 6,500.00	\$ 8,770.00	\$ 8,154.00	\$ 8,354.00	\$ 8,154.00	\$ 8,354.00	\$ 9,199.00	\$ 12,379.00	\$ 11,955.40	\$ 11,705.40	\$ 11,955.40	\$ 11,705.40	\$ 5,844.00	\$ 123,030

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Rate Implementation Plan

New Rate Implementation Plan

- Until new rates are implemented according to this chart, existing rates will be used for services in FSW, CSW, and CPW

	Service	FSW	CSW	CPW
1	Behavioral Support Services	February 2018	February 2018	February 2018
2	Environmental Assessment	February 2018	February 2018	February 2018
3	Respite Services	February 2018	February 2018	February 2018
4	Housing Support Services	February 2018	February 2018	July 2018
5	Participant, Family and Peer Mentoring Supports	February 2018	February 2018	July 2018
6	Nursing Services		February 2018	July 2018
7	Supported Living			July 2018
8	Personal Supports	July 2019	July 2019	July 2019
9	Career Exploration Services (Formerly Transitional Employment)		July 2019	July 2019
10	Community Development Services		July 2019	July 2019
11	Day Habilitation		July 2019	July 2019
13	Employment Services		July 2019	July 2019
11	Community Living (Group Home & Enhanced)			July 2019
14	Live-In Caregiver Supports			July 2019
15	Shared Living			July 2019

Service Not in Waiver
February 2018
July 2018
July 2019